

CONVENTION MAKERS, INC.

WWW.Conventionmakers.com

FREIGHT SERVICE FORM

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*** LABEL YOUR SHIPMENTS: COMPANY NAME/SHOW NAME *
* FAX OR MAIL THIS FORM BACK TO CONVENTION MAKERS ***

EVENT NAME/LOC. _____

YOUR COMPANY _____

YOUR ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

SHOW DATE _____ BOOTH # _____

ORDERED BY _____

PRINT

ORDERED BY _____

SIGNATURE

Email _____

SHIP FREIGHT TO:

CONVENTION MAKERS, INC.
12 Old Charlotte Hwy
Asheville, Nc 28803

MAIL PAPERWORK:

CONVENTION MAKERS, INC.
12 Old Charlotte Hwy
Asheville, Nc 28803

PHONE: 828.298.3700 FAX: 828.298.3400

AUTHORIZED CREDIT CARD PAYMENT

CARD TYPE () Visa () MC () Amex

CARD # _____

EXPIRATION ____ / ____

Verification code _____

Payments by Credit Cards will include a 3% fee
Declined Credit Card Fee \$40.00
Bad check Fee \$75.00

INBOUND FREIGHT

Preferred Carriers FX, UPS, YELLOW, Roadway, Agent

CARRIER _____

PHONE # _____

APPROXIMATE # of PIECES _____

APPROXIMATE WEIGHT _____

BOL #, OR PRO # _____

COST= \$75.00/first 250 lbs. Add \$0.30 per pound over 250 lbs

Early storage fee \$50 LATE / OFF TARGET = \$30 Per Shipment

Weekend Delivery / Special Handling Fee= \$75 Per Shipment

REFRIGERATED GOODS WILL BE \$2.00 PER POUND 250LB MIN

* PLEASE CALL TO MAKE THIS ARRANGEMENT*

OUTBOUND FREIGHT

Preferred Carriers FX, UPS, YELLOW, Roadway, Agent

CARRIER _____

PHONE # _____

OF PIECES / WEIGHT _____ / _____ lbs.

ACCOUNT # _____

COST= \$75.00/first 250 lbs. Add \$0.30 per pound over 250lbs

Freight will be cleared from showsite and forced
From warehouse address next working day.

Additional Charges:

Taping \$10, labeling \$10, shrinkwrap \$10, banding \$15 per pallet
Hold over storage fee \$50

OUTBOUND SHIP-TO ADDRESS

COMPANY NAME _____ CONTACT _____ PHONE _____

SHIP-TO _____

Forklift Pricing

CONVENTION MAKERS RESERVES THE RIGHT TO UTILIZE A FORKLIFT TO SAFELY HANDLE FREIGHT.

Warehouse IN \$45.00 OUT \$45.00

Showsite IN \$150.00 OUT \$150.00

Forklift service is available please call to schedule. DATE NEEDED _____

Convention Makers, Inc. will assume no responsibility for freight or goods lost or damaged during shipping, receiving, handling or storing. It is imperative that all materials are properly packed and labeled, with accompanying waybill, and **INSURED** prior to shipping or removal from show floor. Please ship freight to arrive at Convention Makers receiving facility **3 to 10 working days prior** to decorator set up, or submit in writing the expected arrival date if this is not possible. Please be aware that your company may incur various charges to ensure proper acceptance or delivery of your show materials, these charges may include use of a forklift (SEE PRICING), taping(\$10), Labeling(\$10) shrinkwrap(\$10), or banding (\$15 per Pallet). All invoices are due in 15 days. All credit cards will be run after show is finished and receipts will be mailed. Live or Hazardous materials please call. Thank You.