

CONVENTION MAKERS, INC.

RIGGING & BUCKET LIFT REQUEST FORM

EVENT NAME: _____

LOCATION: _____

COMPANY: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

PHONE: _____ FAX _____

ORDERED BY: _____

SIGNATURE: _____

CASH, CHECK OR →

MAILING ADDRESS:

CONVENTION MAKERS, INC.
12D OLD CHARLOTTE HWY.
ASHEVILLE, NC 28803

TELEPHONE (828) 298-3700
FAX (828) 298-3400

AUTHORIZED CREDIT CARD PAYMENT

CARD TYPE () VISA () MC

CARD # _____

EXPIRATION _____

Payments by Credit Cards will include a 3% fee. Declined Credit Card fee \$40.00.
Returned Check fee \$75.00

Does your sign require assembly?

() Yes () No

	UP MAIN TIE OFF POINT	UP ADDITIONAL TIE OFF POINT
Number of tie off points _____	_____ X \$60.00	_____ X \$30.00

	UP MAIN TIE OFF POINT	UP ADDITIONAL TIE OFF POINT
Number of tie off points _____	_____ X \$60.00	_____ X \$60.00

TOTAL \$ _____

Overtime \$75.00 per tie off point before 8 am and after 4:30 pm. Signs must be shipped in advance. Any sign not received at Convention Makers warehouse prior to move in, will be hung at our discretion as time permits. Overtime charges may apply. Convention Makers will assume no responsibility for equipment or materials lost or damaged during shipping, receiving, handling, or storing. Please complete form and fax back 3 to 10 days prior to show set up date. Promoter/Event planner is responsible for HI – Lift arrangement.