

CONVENTION MAKERS, INC.

RIGGING & BUCKET LIFT REQUEST FORM

EVENT NAME: _____

LOCATION: _____

COMPANY _____

ADDRESS _____

CITY _____ STATE _____

PHONE _____ FAX _____

ORDERED BY _____

MAILING ADDRESS

CONVENTION MAKERS
PO BOX 988
MYRTLE BEACH, SC 29578

PH 843.650.6300 FX 843.650.6300

AUTHORIZED CREDIT CARD PAYMENT

CARD TYPE () VISA () MC () AMEX

CARD # _____

EXPIRATION DATE _____

Declined Credit Card Fee \$ 40.00

Does your sign require assembly? Yes no
If yes, fill out labor order form.

	UP MAIN TIE OFF POINT	UP ADDITIONAL TIE OFF POINT
Number of tie off points _____	_____ X \$60.00	_____ X \$30.00

	Down MAIN TIE OFF POINT	Down ADDITIONAL TIE OFF POINT
Number of tie off points _____	_____ X \$60.00	_____ X \$30.00

Total _____

Overtime \$75 per tie off point before 8 am and after 4:30 pm. Signs must be shipped in advance. Any sign not received at Convention Makers warehouse prior to move in, will be hung at our discretion as time permits. Overtime charges may apply. Convention Makers will assume no responsibility for equipment or materials lost or damaged during shipping, receiving, handling or storing. Please complete form and fax back 3 to 10 days prior to show set up date. Promoter / Event planner is responsible for HI - Lift arrangement.

Bad Check Fee \$75.00